

No: ADM/ICC-NFSU/266/2022

Date: 19/1/2023

Read:

1. The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
2. The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013
3. University Grants Commission (Prevention, prohibition, and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015
4. Office Order No: No: ADM/ICC-NFSU/1846/2021 dated 27/7/2021
5. Office Order No: ADM/ICC-NFSU/4438/2022 dated 19/12/2022

Subject: Constitution of Internal Complaints Committee at Gandhinagar Campus of the National Forensic Sciences University – reg.

OFFICE ORDER

The Internal Complaints Committee of National Forensic Sciences University, Gandhinagar Campus is hereby constituted in accordance with the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013.

Sr No	Particulars	
As per section 4(1)(a)		
1	Ms Shweta Arora Controller of Examination	Presiding Officer
As per section 4(1)(b)		
2	Dr. Merool Vakil Associate Professor, SET	Member
3	Dr. Priyanka Kacker Associate Professor, SFP	Member
4	Dr Surbhi Mathur Assistant Professor, SFS	Member
5	Dr Bishwa Dash Assistant Professor, SLFJPS	Member
6	Ms Shubham Chandel Deputy Section Officer	Member
As per section 4(1)(c)		
7	Mr Yash Patel PhD Scholar	Member
8	Ms Akshata Iyer MSc Forensic Science Programme, SFS	Member
9	Ms Dhvani Chhatriwala MBA Student, SMS	Member
As per section 4(1)(d)		
10	Ms Kusum Rajgor Mamta Charitable Trust, Ahmedabad	Member
11	Mr Mrunal Pandya Deputy Registrar (Academic)	Member Secretary

No woman shall be subjected to sexual harassment at any workplace.

"Sexual Harassment" includes any one or more of the following unwelcome acts or behavior (whether directly or by implication) namely:

- i. physical contact and advances; or
- ii. a demand or request for sexual favours; or
- iii. making sexually coloured remarks; or
- iv. showing pornography; or
- v. any other unwelcome physical, verbal or non-verbal conduct of sexual nature;

The following circumstances, among other circumstances, if it occurs, or is present in relation to or connected with any act or behavior of sexual harassment may amount to sexual harassment:

- i. implied or explicit promise of preferential treatment in her employment; or
- ii. implied or explicit threat of detrimental treatment in her employment ; or
- iii. implied or explicit threat about her present or future employment status; or
- iv. interference with her work or creating an intimidating or offensive or hostile work environment for her; or
- v. humiliating treatment likely to affect her health or safety.

It shall be the responsibility of the Committee to follow the norms provided under the UGC Regulations, 2015.

An aggrieved person is required to submit a written complaint to the ICC within three months from the date of the incident and in case of a series of incidents within a period of three months from the date of last incident.

Presiding Officer, ICC shall see that annual report is submitted on relevant portal for each year. This ICC shall also function as Gender Sensitization Cell. Activities for the same may organized during the year and shall see workshop/lecture on gender sensitization as well as prevention of sexual harassment is organized during the orientation week.


Executive Registrar
NFSU, Gandhinagar

To,
Above mentioned members of the ICC

Copy to:

- Campus Director, Gandhinagar Campus, NFSU
- Deputy Registrar – Admin, Exam, Store & Purchase, Coordination, Academic & Legal
- All Deans and Associate Deans (to paste a copy of this office order on the notice board of the School) (through email)
- Assistant Librarian (to paste a copy of this office order on the notice board of the library)
- Account officer
- Website Manager (to upload a copy of this office order, Act of 2013, Rules of 2013, UGC Regulations of 2015 and WCD, GoI Handbook on Sexual harassment of women at workplace on the University website)
- Warden (to paste a copy of this office order on the notice board of the hostel)
- Select file

C.f.w.c.to: PS to Hon'ble Vice Chancellor, NFSU for information